

FIRST LUTHERAN CHURCH OF RICHMOND BEACH PRESCHOOL & KINDERGARTEN
18354 8TH AVE. N.W. SHORELINE WA 98177 206-546-0320

Teacher/ Assistant Teacher Application

Your interest in FIRST LUTHERAN PRESCHOOL & KINDERGARTEN is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We may also contact your references. We will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian School is its staff. We are grateful for those who are professionally qualified, who really love children, and who by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His Perfect will in the lives of all applicants.

A. APPLICANT'S NAME ADDRESS:

Name _____

Address _____

Phone: Days _____ e-mail _____

Best Time To Call You? _____ SOC. SEC. NO. _____

How long have you lived at the above address? _____

Permanent Address and Phone number if different from present address

B. POSITION DESIRED:

I am applying for the Teacher position Assistant Teacher position

C. CHRISTIAN BACKGROUND:

Church
affiliation _____

Please carefully read our Statement of Faith and indicate below your degree of support.

_____ I fully support the Statement as written without mental
reservations. Signature: _____

_____ I support the Statement except for the area(s) listed and
explained on a separate paper. The exceptions represent either disagreements or items
for which I have not yet formed an opinion or conviction.

Signature: _____

D. PROFESSIONAL QUALIFICATIONS:

Should you be offered a position, official copies of your college transcripts will be required to be submitted for inclusion in your personnel file

List Education Training beyond High School

1. _____ 2. _____

3. _____ 4. _____

Any Special Training?

Art _____

Music _____

Creative Dramatics _____

Other _____

Teaching Experience (can include Sunday School, and Day Care etc indicate age groups also indicate volunteer or paid position.)

1. _____

2. _____

3. _____

Have you had other courses giving specific training for Christian Preschool & Kindergarten? Give details.

E. PERSONAL PHILOSOPHY:

Can you commit yourself to being on duty at least 1/2 hour before and 1/2 hour after each day's school session? _____

Why do you wish to teach in a Christian school?

What do you hope to achieve in working with children in a Christ-oriented atmosphere?

What form of discipline do you feel is the most appropriate for the Preschool child?

STATEMENT OF FAITH

The Apostles' Creed

I believe in God, the Father almighty, creator of heaven and earth.

I believe in Jesus Christ, His only Son our Lord. He was conceived by the power of the Holy Spirit, and Born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended into hell. On the third day he rose again. He ascended into heaven. And is seated at the right hand of the Father. He will come again to judge the living and dead.

I believe in the Holy Spirit. The holy catholic church. The communion of saints, the forgiveness of sins, resurrection of the body, and the life everlasting. Amen.

F. EMPLOYMENT HISTORY:

Please start with your current or most recent employer and work backwards for the past five years. If necessary, you may make copies of this page of following the same format, use the reverse side.

1. Employer _____
Position _____ Dates of Employment _____
Address _____

Supervisor's name and Phone number _____ Reason
for leaving _____

2. Employer _____
Position _____ Dates of Employment _____
Address _____

Supervisor's name and Phone number _____

Reason for leaving _____

3. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and Phone number _____

Reason for leaving _____

4. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and Phone number _____

Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed?
If so, what was the name of names?

G. PERSONAL REFERENCES:

You will need to sign the Reference Release Form that is attached and return it with this application. Do not list family members or relatives for references.

1. _____

2. _____

3. _____

H. APPLICANT'S CERTIFICATION AND AGREEMENT:

I understand that First Lutheran Preschool & Kindergarten does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsifications of any statement of significant omission of the fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize First Lutheran Preschool & Kindergarten to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the First Lutheran Preschool & Kindergarten, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references give to First Lutheran Preschool & Kindergarten.

Since I will be working with children, I understand that I must submit to a background or fingerprint check by the Washington State Patrol and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize First Lutheran Preschool & Kindergarten to conduct a criminal records check.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant Date

First Lutheran Church of Richmond Beach Preschool & Kindergarten
18354 8th Ave. N.W. 206-546-0320

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a Teacher or Assistant Teacher with First Lutheran Preschool & Kindergarten. I have authorized the school to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance review, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the First Lutheran Preschool & Kindergarten my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to First Lutheran Preschool.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Applicant's Signature

Applicant's Social Security Number

Date